

JANUARY 2019

# MONARCH BEACH MASTER HOMEOWNERS ASSOCIATION

[www.monarchbeachhoa.org](http://www.monarchbeachhoa.org)

*Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606*

## STONEHILL GATE ANTENNA REPAIR

Around December 19, 2018, the Stonehill gate antenna failed that reads the RFID sticker on homeowner cars and the antenna had to be replaced. The RFID sticker transmits the code that tells the gate arm to open the homeowner lane, and without a working antenna at the gate, the RFID stickers won't trigger the gate arm. We are sorry for any inconvenience this may have caused.

A new antenna has been installed at the Stonehill gate and is now working. As with any new system, there are occasional bugs that will need to be worked out. In particular, a small number of existing RFID stickers may not work with the new antenna.

We are asking all homeowners with RFID stickers to drive through the Stonehill gate during the next week between the hours of 6:00 am-10:00 pm, even if you normally use the Niguel gate. If your RFID sticker does not work at the Stonehill gate, please tell the guard on duty so that they may note your name, address, and other pertinent information.

NOTE: We sent the above-information to homeowners via email in December. That's almost 4 weeks ago! Next time, why wait for our newsletter to find out? Instead, be the first on your block to know!

Sign up for e-news, alerts and updates about your community. To sign up, log into KPPM Connection at [www.kppmconnection.com](http://www.kppmconnection.com), make sure you're looking at your Monarch Beach Master account, go to the "Account Notifications" page, and register.

## LOT 10C

The City of Dana Point maintains the locking mechanism on the rear gate to Lot 10 C. The gate is designed to allow access from dawn to dusk. Please have your dog on a leash when walking in this area, as it is required by the City of Dana Point.



### **BOARD OF DIRECTORS:**

Gena Stinnett – President  
David Whitham – Vice President  
Carol McClain – Treasurer  
Jim Bradley – To be determined  
Paul Jacobs – To be determined

### **NEXT BOARD MEETING:**

**February 25, 2019 @ 6:00 PM**  
Location: Prendiville Insurance Office  
24661 Del Prado, Suite 3, Dana Point, CA  
Upstairs Conference Room

*The final agenda will be posted at the gate and on community website. You may also obtain a copy of the agenda by contacting Management at 949-430-5804.*

### **IMPORTANT NUMBERS:**

#### **ASSOCIATION MANAGER:**

**Rosmen Paguio**  
Phone: 949-430-5811  
Fax: 949-833-0919  
[rpaguio@keystonepacific.com](mailto:rpaguio@keystonepacific.com)  
**Emergency After Hours: 949-833-2600**

#### **COMMON AREA ISSUES / DECALS / TRANSPONDERS / GATE KEYS:**

**Deborah Marino**  
Phone: 949-838-3273  
[dmarino@keystonepacific.com](mailto:dmarino@keystonepacific.com)

#### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600  
[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

#### **GATE HOUSES:**

Niguel Entrance: 949-496-8495  
Stonehill Entrance: 949-661-9602

#### **STREET SWEEPING:**

Second and Fourth Mondays of each month from 8 am - 12 pm. Please inform vendors and/or guests not to park on the streets that morning.

#### **SUB ASSOCIATION INFO:**

Keystone Pacific Property Management  
Villas 949-833-2600  
Marquesa 949-833-2600  
Antigua 949-833-2600  
AMMCOR  
Montego 949-661-7767  
Estates 949-661-7767

## JANUARY 2019 REMINDERS

- Keystone Pacific will be closed on February 18, 2019, in observance of President's Day.
- For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Monday, February 25, 2019 - Board Meeting @ 6:00 p.m.  
Location: Prendiville Insurance Office  
24661 Del Prado, Suite 3, Dana Point, CA  
Upstairs Conference Room



## PAYMENT UPDATE:

As a friendly reminder, your account number and where to send your assessment payment has changed.

To avoid delays in processing your assessment payments, please update your records.

Your new 10 digit account number can be found in your billing statement. The new payment address is:

**File 1958, 1801 W. Olympic Blvd.  
Pasadena, CA 91199-1958.**

If you have any questions, please call 949-833-2600.

## GUEST LIST

Please remember to give the party guest list for your event to the gate staff, 72 hours in advance. This will help avoid delays for residents and guests to our community.

## CAUTION – WATCH YOUR SPEED

Remember to watch your speed, while driving along Monarch Beach Drive, especially when approaching the exit gates.

## TAILGATING

Please do not allow your guests to tailgate behind you or anyone else, while entering the community. The gate arm is programmed to lower after EVERY vehicle, and signs are posted as well.

## VISIT [www.monarchbeachhoa.org](http://www.monarchbeachhoa.org)!

Log onto the community website to:

- Submit maintenance requests, address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies, forms
- Access your account online
- Pay your HOA bill online



Should you have problem logging onto the community website, please call Customer Service at 949-833-2600.

## SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to [customer care@keystonepacific.com](mailto:customer care@keystonepacific.com) to request an ACH application.